

GUIDELINES FOR DEALING WITH INCIDENTS/ACCIDENTS

- ☉ Stay calm but act swiftly and observe the situation. Is there danger of further injuries?
- ☉ Remove any potential danger without putting yourself or anyone else in danger
- ☉ Listen to what the injured person is saying
- ☉ Alert the First Aider on duty who should take the appropriate action for minor injuries. Remain with the First Aider to assist them as required i.e. bring over equipment.
- ☉ In the event of an injury requiring specialist treatment, call the emergency services.
- ☉ Assign someone to deal with the rest of the group and ensure that they are adequately supervised.
- ☉ Do not move someone with major injuries. Wait for the emergency medics.
- ☉ Contact the injured person's parent/guardian.
- ☉ Complete an accident report form with the First Aider.

Towcestrians encourage all age groups to ensure that there is a mobile phone available within the coaching team to be used in case of an emergency. If the accident/incident takes place at Towcestrians there is a telephone in the kitchen that can be used to make 999 calls only.

If an ambulance is required, for information, the full address and postcode of the Towcestrians ground is:

**Towcestrians Sports Club
Greens Norton Road
Towcester
Northants
NN12 8AW**